

Setting up the Occupancy Rules

[Summary](#)
[Benefits](#)
[Configuration](#)

Summary

The Occupancy Rules section allows you to outline the conditions for which bookings are accepted. These rules can be made per accommodation or for a group of properties.

Benefits

The occupancy rules allow you to establish the most common restrictions for your properties e.g. the minimum number of days or mandatory days for check-in/check-out.

You can create different conditions for different seasons, e.g. in July and August you can apply a minimum stay of 7 days but 3 days for the rest of the year.

The system also allows you to define certain rules for one property only or several properties within a group.

Important

You must include occupancy rules for your properties to be published online. You must ensure that each season set covers every day of the year.

Configuration

To create an occupancy rule you must create the rule name and select the property or properties the rule will apply to. You can include all accommodations in one rule or select individual properties or a group for the rule to be applied to.

The screenshot shows the Avantis RMS interface. On the left, a sidebar menu lists various modules: Accommodations, Rates, Customers, Web, Bookings (highlighted with a red box), List of Bookings, Cross selling reservations, Availability Search, Cleaning & service management, Muxhost Bookings, Occupation rules (highlighted with a red arrow), Key collection, Portals, and Booking conditions. The main content area is titled 'Occupation Rules (minimal stay, obligatory check-in/out): Start'. It features a 'FILTER' button with a magnifying glass icon and a 'NEW RULE' button. Below this is a table with three columns: 'DETAILS OF OCCUPATION RULE', 'ASSIGNED PROPERTIES', and 'ACTIONS'. The first row shows a 'Default occupation rule' with a 'Valid until: 07/05/2019' date and a 'Minimum nights: 1' condition. The 'ASSIGNED PROPERTIES' column shows a house icon and the number '4'. The 'ACTIONS' column contains icons for viewing, editing, and deleting. A 'Show properties' button is located at the bottom of the table.

In this section

Related content

Content by label

There is no content with the specified labels

Configuration possibilities:

- You can apply the same occupancy rule to as many seasons as you want.
- You can restrict the check-in/check-out dates e.g. check-in on Saturday only.
- You can set a rule according to the days of the week or month.
- You can apply different conditions for the weekend*

* to set different restrictions for the weekend, you can only apply the conditions to certain days within the season.

To do this, check the box marked in red in the image below, select the days and then the season of the year in which these rules will apply.

Insert seasons

I want this rule of occupation for these particular days of the week (ex.weekends): ☐

Start date: 14/09/2020 End date: 14/09/2020

Length of the stay: Stay less 1 Nights And above the -- Nights NOT ALLOWED *

On request: Stays below 1 Nights ON REQUEST

Check-in: All Allowed

Check-out: All Allowed

CLEAR ACCEPT

Season list						Show current season only <input checked="" type="checkbox"/>		
Start date	End date	Minimum nights	Maximum nights	Check in	Check out			
07/05/2018	14/09/2018	5	No Maximum	Monday - Tuesday - Wednesday - Thursday - Friday - Saturday	Monday - Tuesday - Wednesday - Thursday - Friday - Saturday	View	Edit	Delete
15/09/2018	31/12/2019	2	No Maximum	All Days	All Days	View	Edit	Delete
01/01/2020	31/05/2020	3	No Maximum	All Days	All Days	View	Edit	Delete
01/06/2020	13/09/2020	5	No Maximum	Monday - Tuesday - Wednesday - Thursday - Friday - Saturday	Monday - Tuesday - Wednesday - Thursday - Friday - Saturday	View	Edit	Delete

Each property must be assigned an occupancy rule. There may be different conditions within this rule depending on the season. The correct configuration is to make one rule per property (or group of properties) and not by occupancy conditions, i.e. it is incorrect to create a 'high/low season rule' or 'Christmas rule' as these are seasons that will fall within the general rule of the property.