Owners' Intranet

ADVANTAGES
PERMISSIONS
STEP 1. CREATE THE OWNER:
STEP 2. SEND ACCESS:

The Owners' Intranet can be used by the owner to consult and/or modify information about their accommodation, reservations, settlements, reports ...

ADVANTAGES

- Gives different permissions to owners to consult real-time calendars, view and / or modify accommodations, their settlements, reports, enter reservations ...
- Better confidence and transparency.
- Save time and costs on communications with the owners.

PERMISSIONS

The PM can choose which permissions they want to assign to the owner

Permissions	
Accommodations & photos - Create	 Create new accommodations Modify accommodations Create new photo galleries Modify photo galleries
Accommodations & photos - Modify	Modify accommodationsModify photo galleries
Accommodations & photos - View	View accommodationsView photo galleries
Availability - Modify	Create owner bookingsDelete owner bookings
Availability - View	View owner bookingsView availability
Bookings - Rent (minus) increment for portal	View rent price minus increment portalOverview bookings
Bookings - (Rent portal commission):	■ View rent price minus commission portal
Bookings - Commission	View amount to be settled to owner
Bookings - Priceless	■ No price is shown
Bookings - Rent	 See the total amount of the rent (extras not included)
Bookings - See Cancelled Bookings	See cancelled bookings
Bookings - See customer documentation	See the name, document number and nationality
Bookings - See customer information	■ See email phone number & name of customer
Bookings - Show portal	■ See portal of origin
Bookings - Total	■ See the total amount included extras

In this section

Related content

Content by label

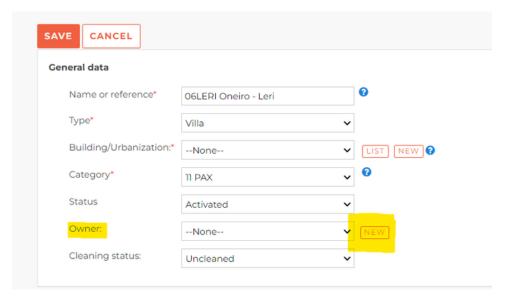
There is no content with the specified labels

Rates - Modify	■ Modify rates
Rates - View	■ View rates
Reports - (Net profit and occupation percentage)	Access to reports management & owners / occupation percentage per month & net profit per owner
Settlements - View	■ View settlements
Unified Inbox - Send a message	Allows the owner to initiate a message about a booking

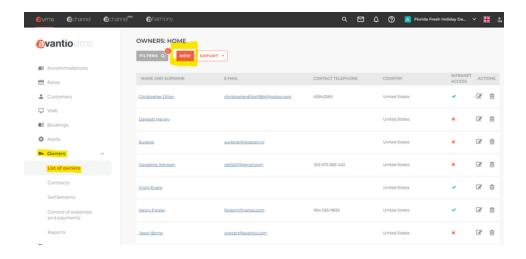
If you do not have the owner created, you will need to create the owner at the same time as they are assigned to your accommodation:

STEP 1. CREATE THE OWNER:

You can create a new owner directly from the accommodation tab, by clicking on "New" to the right of the owner field:



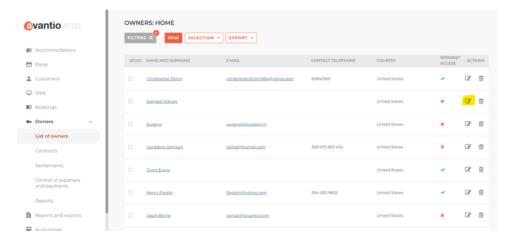
Or from the list of owners, click on NEW:



STEP 2. SEND ACCESS:

Once you have created the owner, you can give them access to the Owner's Intranet from the ${\bf Owner}$ ${\bf s}$ - ${\bf List}$ of ${\bf Owners}$

Search for the owner and click on EDIT to activate the access with the permissions you want.



At the same time we can send the connection data so that an email will be sent automatically to the owner:

