Manage payments - List of payments received

Summary

From this section you can see the complete list of payments received within a chosen period of time.
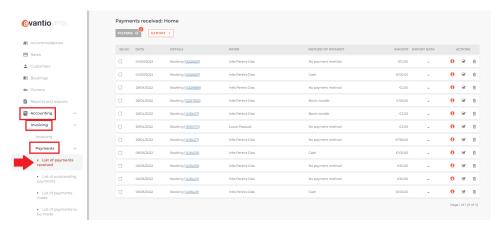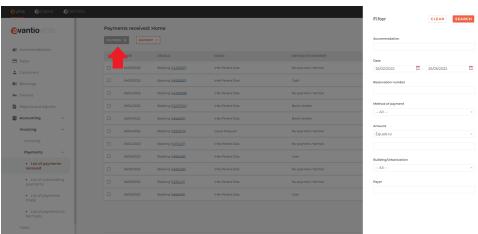
Benefits

You can improve your account management and have complete control of the payments received by making sure all payments are processed correctly.

Configuration

Access this section from the 'accounting' tab by clicking 'manage payments' and then 'list of payments received'.

You can search the payments received by using the filter. Search by accommodation, date, reservation number, customer, payment method or amount.

You can export the list of payments received to an Excel or CSV file.