

Extras and services

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Description

In this section you can add and configure all the extras and services that can be made available to the tourist. These can be offered with or without an additional charge. Extra services include all the additional services that are not included as standard in the property.

Benefits

Offering additional services to tourists increases the value of a reservation. From the configuration of the extras you can quickly manage the extras for all the accommodations. This saves you time creating each accommodation as the extras will be created automatically.

Using the same method, you can also automatically modify the extras for all accommodations

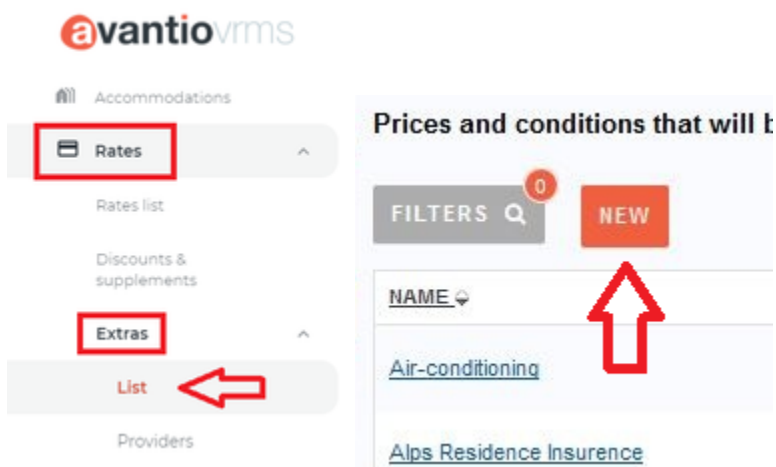
The advantages of this section are:

- you can configure the price and conditions for each extra; additional rate or included free of charge, optional or mandatory, price per person or per booking, etc.
- you can create as many extras according to your specific needs and choose whether they are visible on your website or for internal use only.

Configuration

The system includes pre-configured extras that are most commonly used. If you wish to use these, you will just have to add the rate and the conditions of each extra.

From the 'rates' menu, click 'list extras' within the 'extras' menu.



In this section

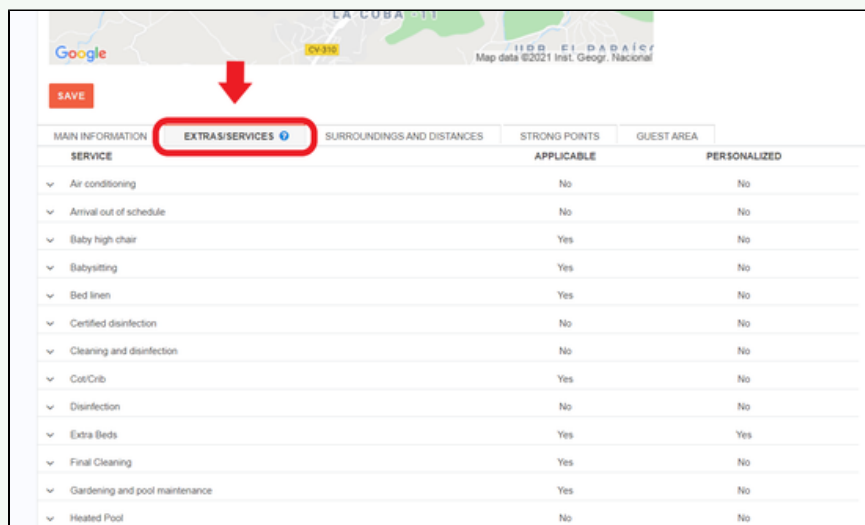
Related content

Content by label

There is no content with the specified labels

Suggestion

In the default list of extras, activate the most common extras to all or most of the properties. If a single property has a special condition or price attached, you can amend it directly from the specific property. By doing this, applying the extras will be less time consuming.



SERVICE	APPLICABLE	PERSONALIZED
✓ Air conditioning	No	No
✓ Arrival out of schedule	No	No
✓ Baby high chair	Yes	No
✓ Babysitting	Yes	No
✓ Bed linen	Yes	No
✓ Certified disinfection	No	No
✓ Cleaning and disinfection	No	No
✓ Cot/Crib	Yes	No
✓ Disinfection	No	No
✓ Extra Beds	Yes	Yes
✓ Final Cleaning	Yes	No
✓ Gardening and pool maintenance	Yes	No
✓ Heated Pool	No	No

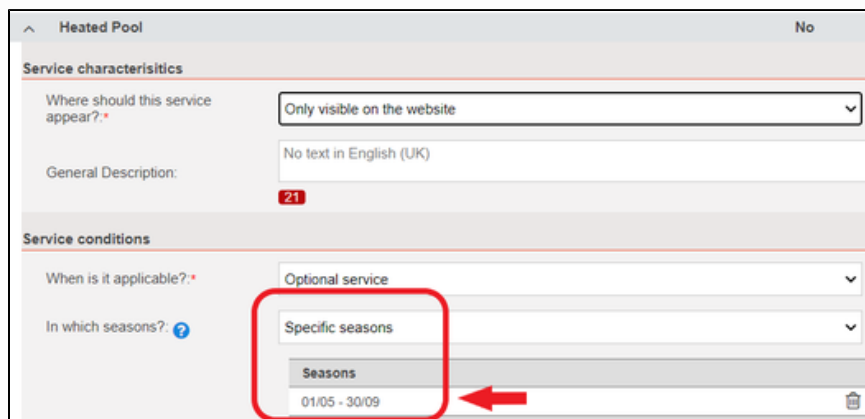
Tourist tax

One of the pre-configured extras is the tourist tax. For those locations where the tourist tax is applied, it is possible to set the price per day, per person or per day and person.

Personalise the settings of an extra by indicating whether it is always applicable or it is optional, it is included in the price or not, visible on the website or for internal use, applicable in some seasons or all year, and also whether it is applied on the arrival or the departure date.

Seasons

The season for which the service is provided refers to the dates of the stay. In the following example, the extra **heated pool** is only available for stay dates between 1 May and 30 September



Heated Pool No

Service characteristics

Where should this service appear?: Only visible on the website

General Description: No text in English (UK)

Service conditions

When is it applicable?: Optional service

In which seasons?: Specific seasons

Seasons

01/05 - 30/09

Associate the provider who will perform this service and all the services for incoming bookings will be linked to this supplier. For more information [click here](#).

Services or extras: Internet Access Additional services ⓘ

SAVE **CANCEL**

SERVICE CHARACTERISTICS

Where should this service appear?:* Visible on the website and Guest Area

General Description: No text in English 19

SERVICE CONDITIONS

When is it applicable?:* Always applied

In which seasons?: All year

SERVICE RATES

Is it included in the price?: Yes

VAT applied: No sujeto (0 %)

DAYS ASSIGNED BY DEFAULT IN THE BOOKING

On which day is it applied?: ☒ On the arrival date ☐ On the departure date


SUPPLIER

























Supplier: No data **NEW**

Create a new extra/service

If you wish to create an extra that does not exist in the system, follow the steps indicated in the configuration.

Prices and conditions that will be applied by default Additional services ⓘ

FILTERS NEW 

NAME	TYPE	STATUS	DESCRIPTION (OPTIONAL/INTERNAL USE)	ACTIONS
Babysitter	Added by user	Only internal use	Service optional, price: US\$8.00 per hour Payment at destination	  
Chef	Added by user	Only internal use	Service optional, price: US\$500.00 per day Payment at destination	  
Final cleaning	Added by user	Only internal use	Service compulsory, price: US\$20.00 per hour When making reservation	  
Honey moon	Added by user	Only internal use	Service optional, price: US\$5,000.00 per booking Payment at destination	  
Sea and gym	Added by user	Only internal use	Service optional, price: US\$350.00 per booking Payment at destination	  
Welcome kit	Added by user	Only internal use	Service compulsory, price: US\$80.00 per booking When making reservation	  
Air conditioning	System	Used internally and on the web	Service compulsory, price included in the price	  
Arrival out of schedule	System	Used internally and on the web	Service not available by the company	  

If the extra is for external use and you want this extra to be shown on your website, you will need to request the activation of this service.

Services or extras: - Final cleaning

SAVE **CANCEL**

INFORMATION ON THE EXTRA

Name:* - Final cleaning

[+ Add description \(optional/internal use\)](#)

Request to be activated in portals?: Yes, request activation


SERVICE CONDITIONS

The status of the request will appear as "Pending to be activated on the web". Once confirmed and validated by our customer care service team, the extra will be activated.

If you choose the service to be visible also on the Guest Area, you can choose the icon that represents it in this section of the website.

SERVICE CHARACTERISTICS

Choose an icon to represent it:


[edit](#)

Where should this service appear?:*

Visible on the website and Guest Area

General Description:

No text in English

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- If you wish to edit the name or description of an extra that is active on the website, please contact us.
- The VAT applied in the configuration of the extra will be reflected in the booking amount but cannot be amended from there. Any changes will need to be made during the configuration of the extra.

Different formats for extra/service

You can set the price for your extras/services by choosing one of these options:

- % from the booking rate/price
- € per booking (highest compatibility with portals)
- € per day
- € per person
- € per person and day
- € per hour
- € per liter/gallon
- € per Kw
- € per cubic meter

SERVICE RATES

Is it included in the price?: No

Price?:*

20

US\$ per hour

[- Fewer options](#)

Amount limits by booking:

Min: US\$ - Max: US\$

Taxes applied: 0% (Exempt)

The measurements € per hour, € per litre/gallon, € per Kw y € per cubic meter are informative only measurement type - the system can not calculate them automatically because the system can not know how many hours, liters, Kw or cubic meters is the tourist going to waste until the end of their stay in the accommodation.

For this reason, if an extra is added with these kind of measurements to a booking, only the informative price and the measure is displayed, i.e., in our case, 20€/hour:

AMOUNTS RESET ?

Concept	Base price	Quantity	Price
Accommodation	145.6 US\$/night	7 nights	1019.2 US\$
Offer (-: 0 US\$)			US\$0.00
Total Accommodation			US\$1,019.20
Extras/Services			
<input checked="" type="checkbox"/> - Chef	250 US\$/hour	1	0 US\$ when making a booking
<input checked="" type="checkbox"/> - Final cleaning	20 US\$/hour	4	0 US\$ when making a booking
<input checked="" type="checkbox"/> Air-conditioning	0 US\$/booking		0 US\$
<input checked="" type="checkbox"/> Internet Access	0 US\$/booking		0 US\$
+ Add extra to the booking			
Total extras			US\$0.00
Taxes			
Florida (13%)			132.50 US\$
+ Add tax			
Taxes subtotal			US\$132.50 Reset taxes to zero
TOTAL			US\$1,151.70

Since the system cannot know in advance how many hours are applied, the total price of that extra should be put in the right-hand column:

AMOUNTS RESET ?

Concept	Base price	Quantity	Price
Accommodation	145.6 US\$/night	7 nights	1019.2 US\$
Offer (-: 0 US\$)			US\$0.00
Total Accommodation			US\$1,019.20
Extras/Services			
<input checked="" type="checkbox"/> - Chef	250 US\$/hour	1	0 US\$ when making a booking
<input checked="" type="checkbox"/> - Final cleaning	20 US\$/hour	4	0 US\$ when making a booking
<input checked="" type="checkbox"/> Air-conditioning	0 US\$/booking		0 US\$
<input checked="" type="checkbox"/> Internet Access	0 US\$/booking		0 US\$
+ Add extra to the booking			
Total extras			US\$0.00
Taxes			
Florida (13%)			132.50 US\$
+ Add tax			
Taxes subtotal			US\$132.50 Reset taxes to zero
TOTAL			US\$1,151.70

The "Quantity" field does not refer to the number of hours, but to the number of times the service has been provided in that booking.

Therefore, even if you enter 3 in quantity, the system will not calculate the total price of this extra because it still does not know how many hours are applied for each of the 3 services rendered:

AMOUNTS RESET ?

Concept	Base price	Quantity	Price
Accommodation	145.6 US\$/night	7 nights	1019.2 US\$
Offer (-: 0 US\$)			US\$0.00
Total Accommodation			US\$1,019.20
Extras/Services			
<input checked="" type="checkbox"/> - Chef	250 US\$/hour	1	0 US\$ when making a booking
<input checked="" type="checkbox"/> - Final cleaning	20 US\$/hour	4	0 US\$ when making a booking
<input checked="" type="checkbox"/> Air-conditioning	0 US\$/booking		0 US\$
<input checked="" type="checkbox"/> Internet Access	0 US\$/booking		0 US\$
+ Add extra to the booking			
Total extras			US\$0.00
Taxes			
Florida (13%)			132.50 US\$
+ Add tax			
Taxes subtotal			US\$132.50 Reset taxes to zero
TOTAL			US\$1,151.70

When setting up the extras/services, we recommend you to keep in mind that **dependig on the configuration you give to each of them, they will be compatible with some of the portals, or not.**

Please, [refer this compatibility board](#) to find the best way for your business to set up your extras/services.