

# Accommodations with pending settlements

[Summary](#)  
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## Summary

In this section, you will be presented with a list of the properties and owners that have a pending settlement/s. This is linked to the conditions previously established in the owner contracts.

## Benefits

The system will create the list of outstanding owner settlements and you will have a complete visualisation of the properties awaiting settlement. Once a settlement has been made, the property will no longer be visible on this list but will appear on the list of 'completed settlements'.

## Configuration

From the list of properties with pending settlements, you will see the property name, the country, owner and the date of the last settlement.

## In this section

## Related content

## Content by label

There is no content with the specified labels

ACCOMMODATION	COUNTRY	OWNER	LAST SETTLEMENT	ACTIONS
Apartamento Tutorial	Valencia / Valencia	Anna Brady	25/02/2022	<a href="#">Settle</a>
Duplex Tutorial ALINE	Valencia / Valencia	Valentin Ismael	02/03/2022	<a href="#">Settle</a>
Apartamento en Playa Tutorial duplicado	Valencia / Valencia	Alexia Zotzu	-	<a href="#">Settle</a>
Apartamento en Playa Tutorial	Valencia / Valencia	Alexia Zotzu	28/04/2022	<a href="#">Settle</a>
Apartamento Playa Tutorial 2	Valencia / Valencia	Sara Mudi	01/04/2021	<a href="#">Settle</a>
Inde - test D&S	Valencia / Valencia	Alexia Zotzu	-	<a href="#">Settle</a>
Apartamento Tutorial 3	Valencia / Valencia	Ambra Meloni	-	<a href="#">Settle</a>
Duplex Tutorial 3	Valencia / Valencia	Maria Angelica São Pedro	09/07/2021	<a href="#">Settle</a>
AA- Caso 4	Valencia / Valencia	Alexia Zotzu	-	<a href="#">Settle</a>
Apartamento Tutorial 2	Valencia / Valencia	Ambra Meloni	-	<a href="#">Settle</a>
Aligamiento tutorial ciudad 2998	Valencia / Valencia	Anna Brady	27/09/2021	<a href="#">Settle</a>
Inde - Venta directa test Lifestyle autofactura	Valencia / Valencia	Alexia Zotzu	04/05/2022	<a href="#">Settle</a>
Aligamiento duplicado inde venta directa	Valencia / Valencia	Alexia Zotzu	14/04/2022	<a href="#">Settle</a>
Aligamiento duplicado inde intermediación	Valencia / Valencia	Alexia Zotzu	14/04/2022	<a href="#">Settle</a>

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
Click 'settle' to access the 'settlement preview'. Here you will find the following two sections: a list of bookings that are ready to be settled for the chosen property and the list of expenses to be paid by the owner.

## Updates March 2020



Bookings with the status "Cancelled" can now also be filtered for settlements.

## Settlements: New settlement

How to settle 

### Step 1: Select an owner and accommodation

Owner:  Accommodation:




### Step 2: Select a settlement criteria

How to settle:  State of the reservation:

REFRESH

PREVIEW

### SETTLEMENT PREVIEW

Select	Subject	Amount
<b>Bookings</b>		
<input checked="" type="checkbox"/>	Loc: <a href="#">7371302</a> - Check-in date: 19/04/2018 - Check-out date: 27/04/2018 - Total: 2.000,00 € (Rent: 1.900,00 €)	1.330,00 € 
<input checked="" type="checkbox"/>	Loc: <a href="#">7384811</a> - Check-in date: 14/05/2018 - Check-out date: 20/05/2018 - Total: 2.664,00 € (Rent: 2.400,00 €)	1.680,00 € 
<input checked="" type="checkbox"/>	Loc: <a href="#">7395978</a> - Check-in date: 12/06/2018 - Check-out date: 19/06/2018 - Total: 4.711,00 € (Rent: 4.711,00 €)	2.826,60 € 
Subtotal		5.836,60 €
<b>Expenses to be paid by the owner</b>		
<input checked="" type="checkbox"/>	19/01/2018 - Trattenuta Cedolare Secca 21% -	-200,00 €
Subtotal		-200,00 €
<b>Payments</b>		
<input checked="" type="checkbox"/>		-100,00 €
Subtotal		-100,00 €
Total		5.836,60 €
Total owed		-300,00 €
TOTAL SETTLEMENT		5.536,60 €

SETTLE

The system will automatically calculate the difference between what the agency owes the owner and the amount owed to the agency by the owner. The final amount will be subtracted from the pending settlement. The total amounts will be clearly noted at the bottom of the page.

From these two sections, you can choose to settle all or some of the outstanding amount. Any amount not chosen will be added to the next settlement. Keep in mind that you can make a settlement within the software without making a payment to the property owner. This will then appear in the 'completed settlements' but with the status showing as 'not paid'. This will be the case until you change this to 'paid' by noting the payment next to the 'date of payment'.